



### Job Description – Senior Homecare Support Worker/. Team Leader

**Post Designation:** Senior Homecare Support Worker/ Team Leader

**Responsible to:** Branch Manager

**Organisation:** Home Care Perfection

#### Job Purpose

To provide help and assistance to Service Users of the organisation who by nature of their age, illness or disability, have difficulties with the activities of daily living. The tasks performed would be those that could be carried out by a relative / friend.

#### Duties and Responsibilities:

To implement the instructions of the Branch Manager, by carrying out the specific tasks identified for each individual client, which may include:

- Assisting with personal washing, dressing, toileting, food preparation and feeding.
- Assisting with mobility, encouraging safety and appropriate use of aids.
- Acting as a companion within the home to allow relative periods of respite.
- Providing practical support in the home, to include washing, ironing, dusting, and shopping.
- Have a good understanding of English -both reading and writing
- To carry out spot checks on other team members
- To carry out initial assessments / care plan writing as per instruction from the Branch Manager
- On call / out of hours support
- Support to other team members in emergency situations
- Support to the Branch should this be needed as instructed by the Branch Manager
- To promote the Company and its profile
- To draw attention to the Service Users circumstances that may warrant their involvement.



- To adhere to the policies, guidelines, practice standards and procedures of the organisation.
- To identify personal training needs and take advantage of training opportunities, which aim to extend individual skills.
- To perform any other duties as requested that could reasonably be carried in the time allowed.
- To attend a meeting with their Line Manager/ designated person **at least** once in every three months.

This is not meant to be an exhaustive list. The job holder may be required to undertake such other duties as Management may from time to time reasonably require.

I have received a copy of the above Job Description and understand the terms

Signed ..... Date .....

Name .....